CITY OF TROY BOARD OF PARK COMMISSIONERS
MINUTES – January 9, 2024, 4:00 PM
Council Chambers

The meeting was called to order by Mr. Emerick, President.

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| Members of the Board Present: | Mr. Jordan Emerick, President<br>Mr. Will Harrelson, Vice-President<br>Mrs. Mona Anderson, Secretary |
| Others Attending: | Jeremy Drake, Park Superintendent<br>Ken Siler, Recreation Director<br>Kyler Booher, Director of Golf<br>City Staff |

The minutes of the December 12, 2023 Board of Park Commissioners meeting were approved by unanimous vote, following a motion from Mr. Harrelson, seconded by Mr. Emerick.

REPORTS:

- Park Superintendent, Jeremy Drake, stated staff has been busy with tree removal and they are ahead of schedule at this time. He did highlight that the dead tree on Prouty Plaza has been removed. Mr. Drake welcomed new employee Aaron Colvin and is looking forward to having him as part of the staff.
- Recreation Director, Ken Siler, submitted a report (copy attached to original minutes). Mr. Siler stated shelter reservations for the 2024 season started on January 2 and noted approximately 100 Troy Aquatic Park Passes have been sold for the 2024 season.
- Director of Golf, Kyler Booher, submitted a report (copy attached to original minutes). Mr. Booher noted the outdoor play has slowed down due to the weather but the simulator league has started and will take place over the next 10 weeks. Staff is also scheduling for the 2024 leagues and tournaments.

NEW BUSINESS:

- **<u>Election of Officers for 2024</u>** – Mr. Emerick suggested the same roles and all members agreed.
  Mr. Emerick – President
  Mr. Harrelson – Vice-President
  Mrs. Anderson - Secretary
  A motion was made by Mr. Harrelson, seconded by Mrs. Anderson, that the board titles are Mr. Emerick – President, Mr. Harrelson – Vice-President and Mrs. Anderson – Secretary.
  MOTION PASSED, UNANIMOUS VOTE
- **<u>Reappoint members to the Miami Shores Golf Course Advisory Board</u>** – Mr. Booher is recommending to reappoint Mr. Rick Szabo and Mr. Gary Weaver to another three-year term effective immediately through December 31, 2026 for the Miami Shores Golf Advisory Board.
  A motion was made by Mr. Emerick, seconded by Mrs. Anderson, to appoint the members as requested. MOTION PASSED, UNANIMOUS VOTE
- **<u>Consideration of extending the existing Non-alcoholic Beverage Service Agreement for an additional year currently scheduled to end April 30, 2024 and extend to April 30, 2025</u>** – Mr. Siler stated the current contact for Non-alcoholic Beverage Services is with Pepsi and it is set to expire April 30, 2024. With the original contract, two one-year extensions were in place if staff was happy with the services they were receiving from Pepsi. Mr. Siler stated staff at Hobart Arena, The Shoreline, and the Troy Aquatic Park are happy with the services and see no need to re-bid the services. Mr. Harrelson questioned if staff ever hears any consumer feedback on what beverages are provided and Mr. Siler along with Mr. Booher stated they have not any heard negative feedback from the consumers.
  A motion was made by Mr. Harrelson, seconded by Mr. Emerick to extend the Non-alcoholic Beverage Service Agreement for an additional year starting on May 1, 2024 and extend to April 30, 2025.
  MOTION PASSED, UNANIMOUS VOTE

- **<u>Consideration of the request of MetroNet Fibernet, LLC to store 20-25 Cable Service Vaults and some bagged gravel on MeadowPoint Park as defined in the attached drawing. Any approval would need to be subject to MetroNet Fibernet, LLC executing a hold harmless agreement with the City to include site restoration and providing the City with a Certificate of Insurance additionally insuring the City related to these storage request</u>** – Mr. Drake stated MetroNet contacted the city requesting to store 20 to 25 cable service vaults and some bagged gravel on a section of MeadowPoint Park. MetroNet states no equipment will be used, everything will be hand carried on and off the location. MetroNet will provide any restoration and seeding necessary at the end of the project. Mr. Emerick questioned the timeline and Mr. Weethee, Engineering Tech, stated the completion date should be towards the end of March, weather dependent. Mr. Harrelson questioned the size of the vaults and Mr. Weethee stated the are close to a size of a folding chair.
  A motion was made by Mr. Emerick, seconded by Mr. Harrelson to approve the request of MetroNet Fibernet to store 20-25 cable service vaults and some bagged gravel on MeadowPoint Park providing a Certificate of Insurance additionally insuring the city and restoring any of the land that may be damaged.
  MOTION PASSED, UNANIMOUS VOTE
- **<u>Provide an update to the Board of Park Commissioners regarding a grant received from the Troy Foundation. Also, requesting the Board of Park Commissioners to authorize Bowser Morner to perform a soil study and to draft construction documents for future redesign of the Joe Reardon Skate Park.</u>** – Mr. William Lutz, member of the Troy City Skatepark Unite, stated the Troy City Skatepark Unite have been looking for ways to improve the skate park. Late in 2023, the group was approved to be a non-profit organization and now the organization can receive grants. Grants have been received from famous skate boarder Rob Dyrdek (who is originally from Kettering, Ohio) in the amount of $5,000 and one from The Troy Foundation for $17,000 for two specific activities. The first activity is to have a soil survey completed by Bowser Morner. The reason of the soil survey is prior to developing a skate park, the soil needs to be tested so it can be determined what can be put in the skate park to make sure it lasts a long time. The second activity is to have The Platform Group put together plans to update the skate park. The board wants to make sure whatever is built, will be used and the community will be proud of. Once the plan is set, the Troy City Skatepark Unite group will promote the plan and will be looking for feedback from the community and the entire area. After the survey and the design plans are completed, the final costs will be set and the Troy City Skatepark Unite group will be able to fundraise accordingly. Mr. Emerick confirmed the Board of Park Commissioners need to authorize Bowser Morner to complete a soil survey and proceed with the conceptual drawings. Mr. Emerick confirmed with Mr. Drake that the relationship with Matt Williams, President of the Troy City Skatepark Unit, has always been great with communication and easy to work with for the upkeep with the park. Mrs. Knight, Administrative Assistant, stated per the Director of Law, since the city owns the land, the city will need to sign off on all contract documents and all the correct paperwork on file.
  A motion was made by Mr. Harrelson, seconded by Mr. Emerick to give permission to Bowser Morner to perform the soil study and execution of the documents per approval of Mr. Kerber, Director of Law.
  MOTION PASSED, UNANIMOUS VOTE

There being no further business, upon motion of Mrs. Anderson, seconded by Mr. Emerick, by unanimous voice vote, the Board adjourned at 4:23 p.m.

Respectfully submitted,

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